

# *Constitution of Byromville Woman's Club*

(Revision of constitution adopted May 20, 1966)

## Article I. Name

The name of this club shall be The Byromville Woman's Club. Club flower: Daisy. Club song: "Georgia On My Mind". Club colors: Green and gold. Club motto: "Whatever you do, do wisely, and think of the consequences."

## Article II. Object

The object of this club shall be a united effort toward peace, charity, equity and higher education.

## Article III. Membership

- Section 1. Membership in this club shall be of two classes: active and honorary. Any candidate seeking membership must be sponsored by two members then voted on by the membership, utilizing secret ballot.
- Section 2. These candidates must be desiring to assist in creating and maintaining a wholesome atmosphere for our young people, to render any service to improve civic conditions or ideals of the community, may become active members of the club by regularly paying \$20 per year.
- Section 3. The club may at regular meeting, elect to honorary membership for life such persons as have rendered distinguished service. Such honorary members are exempt from the payment of dues.
- Section 4. Both classes of members may take part in discussions, but only active members shall have power to vote or hold office.
- Section 5. Membership in the club shall cease when dues are not paid annually. It shall be the duty of a membership committee to confer with any delinquent member before her name is removed from the roll.

## Article IV. Officers

- Section 1. The officers of this club shall be: President, vice president, secretary, treasurer, reporter and scrapbook custodian. All officers shall be elected once every two years.
- Section 2. Officers shall be selected by a nominating committee named by the president, then voted on by members.
- Section 3. The president shall preside at all business meetings of the club, and perform all duties usually devolving upon presiding officer. In the absence of the president, the vice-president shall preside. In the absence of both, some member of the club shall be selected as chairman protempore. The president shall name all standing committees.
- Section 4. The secretary shall keep accurate report of the proceeding of the meetings, read the minutes at each meeting, and attend to any correspondence.
- Section 5. The treasurer shall receive and hold in safe-keeping all money paid the club (including dues, rent for clubhouse, etc.), shall expend the same upon the order of the president after the expenditures have been voted upon by the members of the club. And she shall start a savings account for \$5 for a new baby born to an active member.

Section 6. The vice-president shall express sympathy from the club by sending flowers in case of the death of a club member, her husband or her child.

Section 7. The duties of the standing committees are:

- a. Yearbook Committee: To make up a yearbook for the year, monthly subjects and program committee as well as hostesses for each month. The yearbook shall include all standing committees appointed by the president, a list of all members and their phone numbers, and a copy of the revised constitution and bylaws.
- b. Club House Committee: To look after the club house and grounds and keep a listed inventory. This committee is also responsible for granting permission for use of the club house and that the fee charged is paid. It is to report any improvements needed and upkeep for action by the membership.
- c. Membership Committee: To contact all prospective members. It shall be their duty to visit at the beginning of the year, all members who are in arrears with dues to find out if they want to continue their membership.
- d. Music Committee: To emphasize the importance of music in the community and work in cooperation with the program committees as needed for special music each month.
- e. Health Committee: This committee is to work with our County Health Department in any way needed to further their functions and efforts in this community and to report on the hospital and nursing home to the club.
- f. Fund Raising Committee: To find ways for the club to make money during the year, bring their plans before the club for approval, and encourage every member to help in their projects to take care of the expenses and improvements of the club and club house.
- g. Parks/Community Projects Committee: There shall be a committee named for each month to work with the Town of Byromville in civic projects. Also to judge the yards, flowers, etc. of the homes including the businesses downtown.
- h. Nominating Committee: A nominating committee shall be named every two years to select new officers for the club and be presented to the members for approval.

#### Article V. Meetings

Section 1. The monthly meetings of the club shall be the third Friday of every month at 3:30 p.m. at the club house. The Christmas luncheon will be on the second Friday.

Section 2. Special meetings may be called by the president or any three members.

## Article VI. Bylaws

Bylaws not inconsistent with the Constitution may be adopted at any regular meeting.

## Article VII. Miscellaneous

- Section 1. The president shall appoint all committees except hostess and program committees which have been delegated to the year book committee.
- Section 2. All business shall be done by motion and second.
- Section 3. Any member that wishes to speak shall rise and address herself to the president.
- Section 4. Five members present shall constitute a quorum.
- Section 5. No member shall be allowed to speak on the same subject more than three times without permission from the club.
- Section 6. All meetings shall be conducted in a business way, and the president shall use her gavel to call the business to order and keep the meeting in order.
- Section 7. Rental fees and security deposits (cleanup and necessary repairs) will be determined by the club house committee and fees published and prominently displayed. The club is desirous of renting the facility for a nominal fee; however, it is necessary to protect the building and its contents by obtaining a security deposit which will be refunded when the club house committee inspects the building and grounds and determines the facility was left clean, garbage removed, chairs and tables returned to their original location, and without damage to the furnishings and building. This article will be framed and prominently displayed in the club house. Rental fee is \$50.

9-21-07